

Members present: Becky Bolte, Eileen Brouddus, James Frager, Haley Grant, Cherisa Jones, Jim Kelly, Kelly Mourning-Byers, Colleen Thiessen, Angela Valdivia, Kim Fletcher

Members not present: Niranji Dopa Pathirage, Chaz Havens, Wanda Hinton, Kathy Iwig, Shirley Jacobson, LuAnn Reece, Kim Sturgeon

- I. Kelly Mourning-Byers called the meeting to order at 3:02 p.m.
- II. No special guest
- III. Follow-up from Chaz Haven's meeting with Dr. Farley:
 - a. A question concerning New Year's Day and campus closings was brought to the Council's attention. Dr. Farley says every 7 years Christmas and New Year's Day are both on a Sunday. During these years we are open and staff is present on January 2nd (Monday) because New Year's Day is observed on the Friday before the holiday when the holiday falls on the weekend. The full policy on holidays can be accessed at <http://www.washburn.edu/faculty-staff/human-resources/wuprpm/WUPRPM-Procedures-and-Regs/E.%20BenefitsRegs.pdf>.
 - b. A 1.8% pay raise will be implemented in January.
 - c. Dr. Farley expressed that he would be open to offering educational assistance for Tech classes for Washburn employees, however, he is not sure how it would work.
- IV. Unfinished Business:
 - a. Parking tickets – Haley Grant and Chaz Havens were appointed to the parking committee and will be meeting with campus police to go over appeals soon.
- V. Reports:
 - a. Chaz Havens, Chair – No report.
 - b. Benefits Committee – No updates to report.
 - c. Safety Committee – No meeting to report.
- VI. Announcements:
 - a. November 15th – The Lighting of the Bell Tower will start around 4:45-5pm. The event will kick off Washburn's Toys for Tots campaign and will feature the low brass from Washburn's Music Department.
 - b. November 17th will be the gourmet Thanksgiving buffet on campus. Tickets will be \$10 in advance and \$12 at the door. There is a discount if you pay with your Washburn ID card.
- VII. The next Staff Council meeting will be December 13, 2016.
- VIII. Kelly Mourning-Byers adjourned the meeting at 3:56p.m.

Minutes submitted by Haley Grant